

REQUEST FOR PROPOSAL (RFP) ADVERTISEMENT
SH-281 Pedestrian Crossing
RFP 2024-009

Monday, December 2, 2024

Environmental Assessment Services Provider:

The City of Burnet is seeking a for Proposal from qualified firms or individuals to provide services for investigating and submitting an Environmental Assessment report to the City for the SH-281 Pedestrian Crossing project; a project funded with federal funds. Attached is a copy of the City's RFP, outlining the required components of the Statement of Qualifications and the submittal details. Applicants should have proven experience in Environmental Assessments and federally funded projects.

Please submit in electronic format to cityengineer@cityofburnet.com, or via hard copy and thumb drive to:

City Of Burnet
Attn: Maria Gonzales, City Secretary
1001 Buchanan Drive, Ste 4.
Burnet, Tx 78611.

Submittals must be submitted in sealed envelopes and marked "Environmental Assessment Proposal" along with the Firm or Person(s) Name.

The deadline for all questions and submittals is noted in the attached RFP.

Sincerely,

Eric Belaj, City Engineer



REQUEST FOR PROPOSAL

SH-281 Pedestrian Crossing ENVIRONMENTAL ASSESSMENT SERVICES

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**ENVIRONMENTAL ASSESSMENT SERVICES
For
SH-281 Pedestrian Crossing**

1. KEY INFORMATION

RFP TO BE SENT TO: MARIA GONZALES, CITY SECRETARY
 1001 BUCHANAN DR. SUITE 4
 BURNET, TX 78611
 (512) 715-3217

QUESTIONS DUE BY: 5:00 P.M., DECEMBER 18, 2024

PROPOSAL DUE BY: 11:00 A.M., DECEMBER 26, 2024

This solicitation is a Request for Proposal (RFP). The City of Burnet is requesting submittals from qualified firms or individuals interested in providing the City with Environmental Assessment Services as required by the Federal Department of Housing and Urban Development (HUD) for the Pedestrian Crossing at Highway 281 in the City of Burnet, TX. Attached is a format which HUD prefers to use. Moreover, HUD also has an electronic system for environmental reviews called HEROS which walks through the environmental review process.

The City reserves the right to negotiate with any and all persons or firms. The City also reserves the right to reject any or all submittals, or to accept any submittal deemed most advantageous, or to waive any irregularities or informalities in the submittal received, and to revise the process schedule as circumstances may arise.

If a Respondent finds a discrepancy in, or omission from, or has a question about the meaning of, this RFP or other related documents, the Respondent should immediately notify the City.

By submitting a response to this RFP, each firm (or Respondent) unequivocally acknowledges that they have read and fully understand this RFP, have asked questions, and received satisfactory answers from the City regarding any provisions of this RFP with regard to which clarification was desired. The City of Burnet is not liable for any costs incurred by the Respondent in replying to this RFP.

2. INTRODUCTION

The City of Burnet has been awarded a federal grant to construct a pedestrian crossing at Highway 281, near 4th, 5th, or 6th street, in the City of Burnet. Although the scope of work is limited at this point, in order to continue the project an environmental assessment is needed. The City has received an Environmental Review from HUD to procure engineering and other services to begin the project. One such procurement is the environmental assessment service.

3. SCOPE OF WORK

The general scope of work shall include but not limited to the following:

- A. Review project scope and perform needed surveys for an Environmental Assessment.

- C. Perform assessments in accordance with the requirements of the US Fish and Wildlife Service (USFWS) Section 10(a)(1)(A), and EPA, other applicable federal and state entities.
- D. Prepare report acceptable to HUD.
- E. The report is required to be open for public comments not less than 15 days. Assist the City in preparing a public comment notice and addressing public comments through the process.

4. PROPOSAL

The Respondent should provide information that indicates experience and expertise in the field including but not limited to the following:

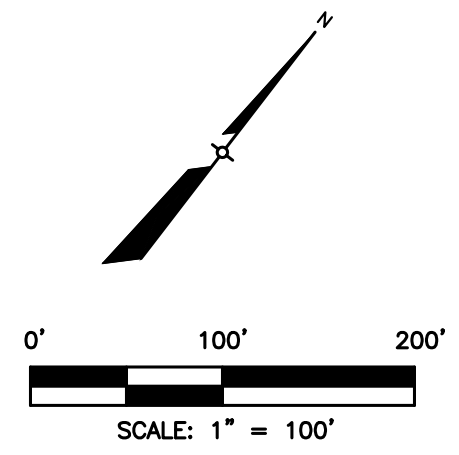
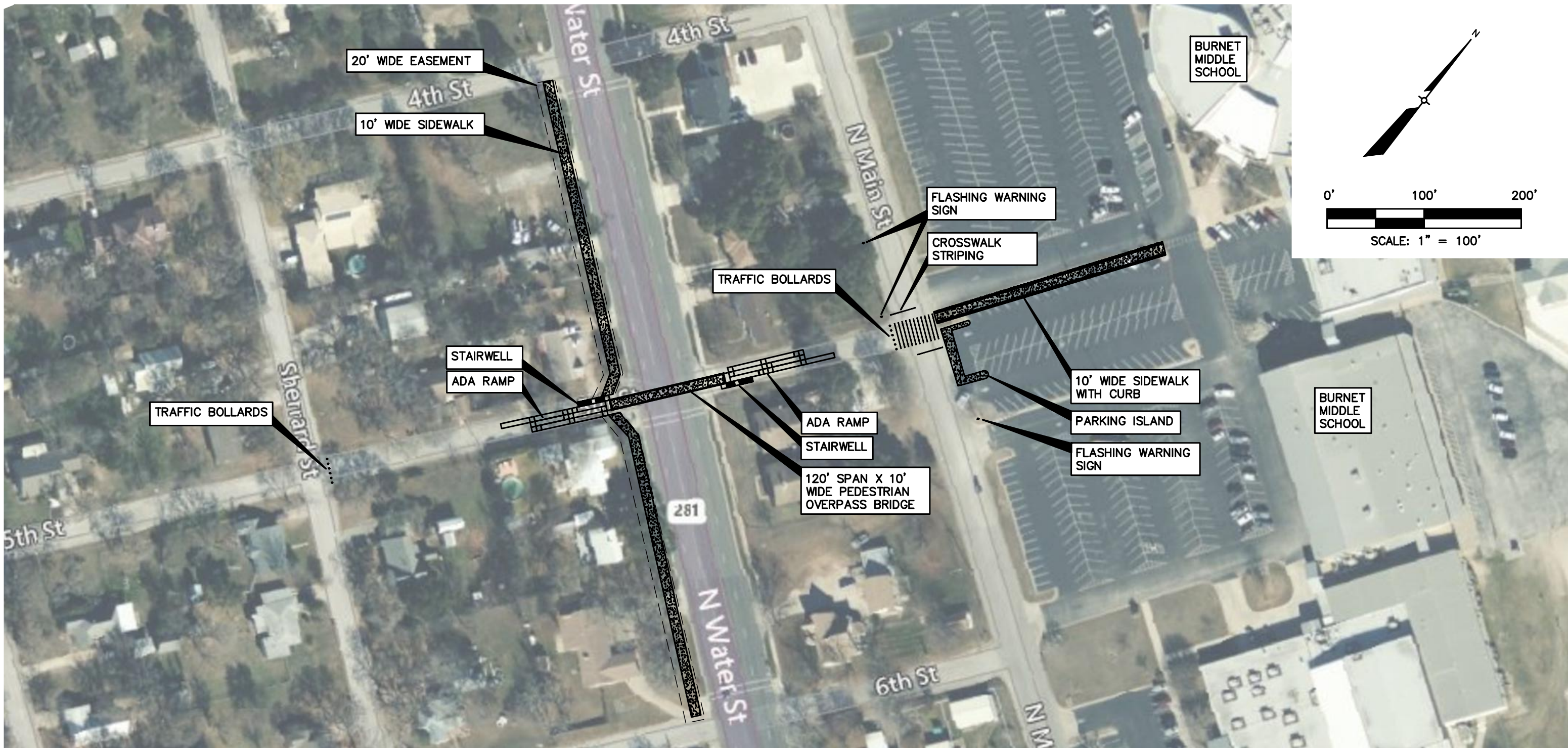
- A. Indicate license as a biologist, environmentalist, or other applicable qualifications in such area.
- B. Name, address, phone number, and email address of the person the City should contact regarding the response submission.
- C. Demonstrate to have conducted such survey in the last 5-years.
- D. Submit name and contact information of clients for which such survey and report was done.
- E. Timeline that the Respondent is proposing to complete the analysis and report.
- F. The proposed cost to do such survey and report.
- G. Submit proposal in electronic format (PDF) to cityengineer@cityofburnet.com.

Questions and Addenda: Questions should be submitted electronically to Eric Belaj at cityengineer@cityofburnet.com.

5. RFP EVALUATION AND SELECTION

Only complete responses containing the required submittal documents and meeting qualifications will be considered. Minor inconsistencies or deviations may be waived at the City's sole discretion.

Award: Following evaluation, the City's project manager or City Manager may select an individual (or firm) to perform the survey and prepare the report. The City will not pre-pay any individual to begin any type or work, but rather after the work (or portions thereof) are complete.



4 CUATRO
Consultants, LTD.

Registration No. F-3524

3601 Kyle Crossing, Suite A Phone: (512) 312-5040 Fax: (512) 312-5399
Kyle, Texas 78640 e-mail: cuatro@cuatroconsultants.com

CITY OF BURNET U.S. 281 N AT 5TH STREET PEDESTRIAN BRIDGE
PEDESTRIAN OVERPASS BRIDGE EXHIBIT
BURNET COUNTY, TEXAS
3/3/2023



**U.S. Department of Housing and Urban
Development**

451 Seventh Street, SW
Washington, DC 20410
www.hud.gov

espanol.hud.gov

HUD FORMAT for Env Assessments

Environmental Assessment Determinations and Compliance Findings for HUD-assisted Projects 24 CFR Part 58

**This is a suggested format that may be used by Responsible Entities to document completion of an
Environmental Assessment.**

Project Information

Project Name:

Responsible Entity:

Grant Recipient (if different than Responsible Entity):

State/Local Identifier:

Preparer:

Certifying Officer Name and Title:

Grant Recipient (if different than Responsible Entity):

Consultant (if applicable):

Direct Comments to:

Project Location:

Description of the Proposed Project [24 CFR 50.12 & 58.32; 40 CFR 1508.25]:

Statement of Purpose and Need for the Proposal [40 CFR 1508.9(b)]:

Existing Conditions and Trends [24 CFR 58.40(a)]:

Funding Information

Grant Number	HUD Program	Funding Amount

Estimated Total HUD Funded Amount:

Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]:

Compliance with 24 CFR 50.4, 58.5, and 58.6 Laws and Authorities

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders,	Are formal compliance steps or	Compliance determinations
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and Regulations listed at 24 CFR §58.5 and §58.6	mitigation required?	
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR 50.4 and 58.6		
Airport Hazards 24 CFR Part 51 Subpart D	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes No <input type="checkbox"/> <input type="checkbox"/>	
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR 50.4 & 58.5		
Clean Air Clean Air Act, as amended, particularly section 176(c) & (d); 40 CFR Parts 6, 51, 93	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Coastal Zone Management Coastal Zone Management Act, sections 307(c) & (d)	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Contamination and Toxic Substances 24 CFR Part 50.3(i) & 58.5(i)(2)	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Endangered Species Endangered Species Act of 1973, particularly section 7; 50 CFR Part 402	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Explosive and Flammable Hazards 24 CFR Part 51 Subpart C	Yes No <input type="checkbox"/> <input type="checkbox"/>	

Farmlands Protection Farmland Protection Policy Act of 1981, particularly sections 1504(b) and 1541; 7 CFR Part 658	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Floodplain Management Executive Order 11988, particularly section 2(a); 24 CFR Part 55	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Historic Preservation National Historic Preservation Act of 1966, particularly sections 106 and 110; 36 CFR Part 800	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Noise Abatement and Control Noise Control Act of 1972, as amended by the Quiet Communities Act of 1978; 24 CFR Part 51 Subpart B	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Sole Source Aquifers Safe Drinking Water Act of 1974, as amended, particularly section 1424(e); 40 CFR Part 149	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Wetlands Protection Executive Order 11990, particularly sections 2 and 5	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Wild and Scenic Rivers Wild and Scenic Rivers Act of 1968, particularly section 7(b) and (c)	Yes No <input type="checkbox"/> <input type="checkbox"/>	
ENVIRONMENTAL JUSTICE		
Environmental Justice Executive Order 12898	Yes No <input type="checkbox"/> <input type="checkbox"/>	

Environmental Assessment Factors [24 CFR 58.40; Ref. 40 CFR 1508.8 &1508.27] Recorded below is the qualitative and quantitative significance of the effects of the proposal on the character, features and resources of the project area. Each factor has been evaluated and documented, as appropriate and in proportion to its relevance to the proposed action. Verifiable source documentation has been provided and described in support of each determination, as appropriate. Credible, traceable and supportive source

documentation for each authority has been provided. Where applicable, the necessary reviews or consultations have been completed and applicable permits of approvals have been obtained or noted. Citations, dates/names/titles of contacts, and page references are clear. Additional documentation is attached, as appropriate. **All conditions, attenuation or mitigation measures have been clearly identified.**

Impact Codes: Use an impact code from the following list to make the determination of impact for each factor.

- (1) Minor beneficial impact
- (2) No impact anticipated
- (3) Minor Adverse Impact – May require mitigation
- (4) Significant or potentially significant impact requiring avoidance or modification which may require an Environmental Impact Statement

Environmental Assessment Factor	Impact Code	Impact Evaluation
LAND DEVELOPMENT		
Conformance with Plans / Compatible Land Use and Zoning / Scale and Urban Design		
Soil Suitability/ Slope/ Erosion/ Drainage/ Storm Water Runoff		
Hazards and Nuisances including Site Safety and Noise		

Environmental Assessment Factor	Impact Code	Impact Evaluation
SOCIOECONOMIC		
Employment and Income Patterns		
Demographic Character Changes, Displacement		
Environmental Justice		

Environmental Assessment Factor	Impact Code	Impact Evaluation
COMMUNITY FACILITIES AND SERVICES		
Educational and Cultural Facilities		
Commercial Facilities		
Health Care and Social Services		
Solid Waste Disposal / Recycling		
Waste Water / Sanitary Sewers		
Water Supply		
Public Safety - Police, Fire and Emergency Medical		
Parks, Open Space and Recreation		
Transportation and Accessibility		

Environmental Assessment Factor	Impact Code	Impact Evaluation
NATURAL FEATURES		
Unique Natural Features, Water Resources		
Vegetation, Wildlife		
Other Factors		

Environmental Assessment Factor	Impact Code	Impact Evaluation
CLIMATE AND ENERGY		
Climate Change Impacts		
Energy Efficiency		

Additional Studies Performed:

Field Inspection (Date and completed by):

List of Sources, Agencies and Persons Consulted [40 CFR 1508.9(b)]:

List of Permits Obtained:

Public Outreach [24 CFR 50.23 & 58.43]:

Cumulative Impact Analysis [24 CFR 58.32]:

Alternatives [24 CFR 58.40(e); 40 CFR 1508.9]

No Action Alternative [24 CFR 58.40(e)]:

Summary of Findings and Conclusions:

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure

Determination:

Finding of No Significant Impact [24 CFR 58.40(g)(1); 40 CFR 1508.27]
The project will not result in a significant impact on the quality of the human environment.

Finding of Significant Impact [24 CFR 58.40(g)(2); 40 CFR 1508.27]
The project may significantly affect the quality of the human environment.

Preparer Signature: _____ Date: _____

Name/Title/Organization: _____

Certifying Officer Signature: _____ Date: _____

Name/Title: _____

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).