

ORDINANCE NO. 2017-08

AN ORDINANCE OF THE CITY OF BURNET, TEXAS, CREATING AN AIRPORT ADVISORY BOARD FOR THE CITY OF BURNET; DESCRIBING ITS POWERS, DUTIES, AND ESTABLISHING THE TERMS OF OFFICE OF ITS MEMBERS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE AND AN OPEN MEETINGS CLAUSE; AND PROVIDING RELATED MATTERS.

**WHEREAS**, The city owned Kate Craddock Field, Burnet Municipal Airport provides, or causes to be provided, municipal airport services to the general public.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:**

**Section 1. Findings.** The foregoing recitals are hereby adopted by the City Council and made a part here of for all purposes as findings of fact.

**Section 2. Establishment, Composition and Officers.**

- (a) There is hereby established an Airport Advisory Board of Directors (the "Board).
- (b) There shall be appointed by the City Council five (5) regular voting members. Two (2) Ex Officio members shall also serve who shall be selected either from the City Council, City Staff or the Fixed Base Operator.
- (c) The terms of both regular voting members and Ex Officio members shall be in accordance with the City of Burnet, Texas Policies and Procedures for Advisory Boards and Commissions as adopted by the City Council from time to time.
- (d) The Committee shall elect from among its regular voting members a Chairman who shall conduct meetings and serve as spokesman for the Committee; and a Vice-Chairman, who shall serve as Chairman in the absence of the elected Chairman.
- (e) The Committee shall set its regular meeting time at a date, time and place selected by the Committee. The Chairman, or any two (2) members of the Committee, may call special meetings when necessary.

- (f) The Committee shall adopt such rules and by-laws to govern its actions as deemed necessary and desirable by its members.
- (g) It shall be the duty and responsibility of the Committee to develop policy recommendations regarding the development of the airport, it being the intention of the City Council that matters regarding the operation of the Airport shall remain the responsibility of the City Staff reporting to the City Council.
- (h) It shall be the duty of the Ex Officio members to provide support services for the work of the Committee to the extent that the performance of their regular duties is not compromised.
- (i) All Board meetings shall comply with the Texas Open Meetings Act.

**Section 7. Duties and Responsibilities.** The Airport Advisory Board shall act in an advisory capacity to the City Manager and City Council. The Board shall be responsible for developing policy recommendations regarding the development of the airport and providing guidance and direction concerning matters as defined in the rules and adopted by-laws approved by the City Council. Operations of the Airport shall remain the responsibility of the City Staff reporting to the City Council.

**Section 8. Severability.** It is hereby declared to be the intention of the City Council that the section, paragraphs, sentences, clauses and phrases of the Ordinance are severable and, if any phrase, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this ordinance of any such invalid phrase, clause, sentence, paragraph or section. If any provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision, and to this end the provisions of this Ordinance are declared to be severable.


**Section 3. Effective Date.** This ordinance shall be in force and effect from and after its final passage on second reading on the date shown below.

**Section 4. Open Meetings.** It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, Chapter 551, Texas Government Code.


**Approved** on the first reading this the 11<sup>th</sup> day of April, 2017.

Approved and Adopted on the second and final reading this 25<sup>th</sup> day of April, 2017.

CITY OF BURNET, TEXAS

  
Gary Wideman, Mayor

ATTEST:

  
Kelly Dix, City Secretary

